

Print Date : 19-Nov-2025

From: 27-Oct-2025 To: 15-Nov-2025

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| Emp ID               | Emp Name             | Attn Date   | In Time  | Out Time | Total Hrs | OS Hrs | Status |
|----------------------|----------------------|-------------|----------|----------|-----------|--------|--------|
| Branch : Your Branch |                      |             |          |          |           |        |        |
| Department : STAFF   |                      |             |          |          |           |        |        |
| SW-101               | Dr. Sr. Elisaba Ekka |             |          |          |           |        |        |
| GENERAL              | 09:00                | 27-Oct-2025 | 09:26:00 |          | 00:00     | 00:00  | E      |
| GENERAL              | 09:00                | 28-Oct-2025 | 09:09:00 |          | 00:00     | 00:00  | E      |
| GENERAL              | 09:00                | 29-Oct-2025 | 09:33:00 | 16:36:00 | 07:03     | 00:03  | P      |
| GENERAL              | 09:00                | 30-Oct-2025 | 09:05:00 | 15:57:00 | 06:52     | 00:00  | HD     |
| GENERAL              | 09:00                | 31-Oct-2025 | 09:07:00 | 16:10:00 | 07:03     | 00:03  | P      |
| GENERAL              | 09:00                | 01-Nov-2025 | 09:05:00 |          | 00:00     | 00:00  | E      |
|                      |                      | 02-Nov-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL              | 09:00                | 03-Nov-2025 | 08:42:00 | 16:19:00 | 07:37     | 00:37  | P      |
| GENERAL              | 09:00                | 04-Nov-2025 | 09:29:00 | 16:20:00 | 06:51     | 00:00  | HD     |
| GENERAL              | 09:00                | 05-Nov-2025 | 09:10:00 | 16:37:00 | 07:27     | 00:27  | P      |
| GENERAL              | 09:00                | 06-Nov-2025 | 08:56:00 |          | 00:00     | 00:00  | E      |
| GENERAL              | 09:00                | 07-Nov-2025 | 08:41:00 | 16:34:00 | 07:53     | 00:53  | P      |
| GENERAL              | 09:00                | 08-Nov-2025 | 09:12:00 |          | 00:00     | 00:00  | E      |
|                      |                      | 09-Nov-2025 |          |          | 00:00     | 00:00  | W      |
| GENERAL              | 09:00                | 10-Nov-2025 | 09:41:00 | 17:16:00 | 07:35     | 00:35  | P      |
| GENERAL              | 09:00                | 11-Nov-2025 | 08:53:00 |          | 00:00     | 00:00  | E      |
| GENERAL              | 09:00                | 12-Nov-2025 | 09:16:00 | 16:42:00 | 07:26     | 00:26  | P      |
| GENERAL              | 09:00                | 13-Nov-2025 | 09:04:00 | 16:23:00 | 07:19     | 00:19  | P      |
| GENERAL              | 09:00                | 14-Nov-2025 | 09:00:00 | 16:39:00 | 07:39     | 00:39  | P      |
| GENERAL              | 09:00                | 15-Nov-2025 | 09:32:00 | 14:00:00 | 04:28     | 00:00  | HD     |
|                      |                      |             |          |          | 85:13     | 4:2    |        |
| SW-102               | Sr. Majela Ekka      |             |          |          |           |        |        |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name          | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs       | Status |
|---------|-------------------|-------------|----------|----------|--------------|--------------|--------|
| GENERAL | 09:00             | 27-Oct-2025 | 08:10:00 | 16:23:00 | 08:13        | 01:13        | P      |
| GENERAL | 09:00             | 28-Oct-2025 | 07:54:00 | 16:27:00 | 08:33        | 01:33        | P      |
| GENERAL | 09:00             | 29-Oct-2025 | 09:27:00 | 16:38:00 | 07:11        | 00:11        | P      |
| GENERAL | 09:00             | 30-Oct-2025 | 09:09:00 | 16:03:00 | 06:54        | 00:00        | HD     |
| GENERAL | 09:00             | 31-Oct-2025 | 08:09:00 | 16:20:00 | 08:11        | 01:11        | P      |
| GENERAL | 09:00             | 01-Nov-2025 | 15:06:00 |          | 00:00        | 00:00        | E      |
|         |                   | 02-Nov-2025 |          |          | 00:00        | 00:00        | W      |
| GENERAL | 09:00             | 03-Nov-2025 | 08:25:00 | 16:19:00 | 07:54        | 00:54        | P      |
| GENERAL | 09:00             | 04-Nov-2025 | 09:11:00 | 16:20:00 | 07:09        | 00:09        | P      |
| GENERAL | 09:00             | 05-Nov-2025 | 08:05:00 | 16:06:00 | 08:01        | 01:01        | P      |
| GENERAL | 09:00             | 06-Nov-2025 | 09:04:00 | 17:05:00 | 08:01        | 01:01        | P      |
| GENERAL | 09:00             | 07-Nov-2025 | 07:58:00 | 16:14:00 | 08:16        | 01:16        | P      |
| GENERAL | 09:00             | 08-Nov-2025 | 08:12:00 | 15:14:00 | 07:02        | 00:02        | P      |
|         |                   | 09-Nov-2025 |          |          | 00:00        | 00:00        | W      |
| GENERAL | 09:00             | 10-Nov-2025 | 08:55:00 | 17:16:00 | 08:21        | 01:21        | P      |
| GENERAL | 09:00             | 11-Nov-2025 | 08:20:00 | 16:25:00 | 08:05        | 01:05        | P      |
| GENERAL | 09:00             | 12-Nov-2025 | 09:09:00 | 16:21:00 | 07:12        | 00:12        | P      |
| GENERAL | 09:00             | 13-Nov-2025 | 07:51:00 | 16:22:00 | 08:31        | 01:31        | P      |
| GENERAL | 09:00             | 14-Nov-2025 | 08:30:00 | 16:39:00 | 08:09        | 01:09        | P      |
| GENERAL | 09:00             | 15-Nov-2025 | 09:43:00 | 14:00:00 | 04:17        | 00:00        | HD     |
|         |                   |             |          |          | <b>130:0</b> | <b>13:49</b> |        |
| SW-103  | Sr. Deepika Lakra |             |          |          |              |              |        |
| GENERAL | 09:00             | 27-Oct-2025 | 09:02:00 | 16:04:00 | 07:02        | 00:02        | P      |
| GENERAL | 09:00             | 28-Oct-2025 | 09:04:00 | 15:57:00 | 06:53        | 00:00        | HD     |
| GENERAL | 09:00             | 29-Oct-2025 | 08:56:00 | 16:12:00 | 07:16        | 00:16        | P      |
| GENERAL | 09:00             | 30-Oct-2025 | 08:58:00 | 16:06:00 | 07:08        | 00:08        | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name          | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs     | Status |
|---------|-------------------|-------------|----------|----------|---------------|------------|--------|
| GENERAL | 09:00             | 31-Oct-2025 | 09:10:00 | 16:06:00 | 06:56         | 00:00      | HD     |
| GENERAL | 09:00             | 01-Nov-2025 | 08:51:00 | 14:46:00 | 05:55         | 00:00      | HD     |
|         |                   | 02-Nov-2025 |          |          | 00:00         | 00:00      | W      |
| GENERAL | 09:00             | 03-Nov-2025 | 08:52:00 | 15:43:00 | 06:51         | 00:00      | HD     |
| GENERAL | 09:00             | 04-Nov-2025 | 08:20:00 | 16:20:00 | 08:00         | 01:00      | P      |
| GENERAL | 09:00             | 05-Nov-2025 | 08:25:00 | 16:05:00 | 07:40         | 00:40      | P      |
| GENERAL | 09:00             | 06-Nov-2025 | 08:16:00 | 16:03:00 | 07:47         | 00:47      | P      |
| GENERAL | 09:00             | 07-Nov-2025 | 08:42:00 | 16:29:00 | 07:47         | 00:47      | P      |
| GENERAL | 09:00             | 08-Nov-2025 | 09:12:00 | 14:57:00 | 05:45         | 00:00      | HD     |
|         |                   | 09-Nov-2025 |          |          | 00:00         | 00:00      | W      |
| GENERAL | 09:00             | 10-Nov-2025 | 09:04:00 | 16:05:00 | 07:01         | 00:01      | P      |
| GENERAL | 09:00             | 11-Nov-2025 | 09:03:00 | 16:14:00 | 07:11         | 00:11      | P      |
| GENERAL | 09:00             | 12-Nov-2025 | 09:08:00 | 16:19:00 | 07:11         | 00:11      | P      |
| GENERAL | 09:00             | 13-Nov-2025 | 08:09:00 | 09:04:00 | 00:55         | 00:00      | E      |
|         |                   |             | 16:22:00 |          |               |            |        |
| GENERAL | 09:00             | 14-Nov-2025 | 09:04:00 | 15:58:00 | 06:54         | 00:00      | HD     |
| GENERAL | 09:00             | 15-Nov-2025 | 09:10:00 | 13:46:00 | 04:36         | 00:00      | HD     |
|         |                   |             |          |          | <b>118:48</b> | <b>4:3</b> |        |
| SW-104  | Miss Shweta Baxla |             |          |          |               |            |        |
| GENERAL | 09:00             | 27-Oct-2025 | 08:57:00 | 16:12:00 | 07:15         | 00:15      | P      |
| GENERAL | 09:00             | 28-Oct-2025 | 08:52:00 | 16:17:00 | 07:25         | 00:25      | P      |
| GENERAL | 09:00             | 29-Oct-2025 | 08:53:00 | 16:14:00 | 07:21         | 00:21      | P      |
| GENERAL | 09:00             | 30-Oct-2025 | 08:51:00 | 16:14:00 | 07:23         | 00:23      | P      |
| GENERAL | 09:00             | 31-Oct-2025 | 09:01:00 | 16:07:00 | 07:06         | 00:06      | P      |
| GENERAL | 09:00             | 01-Nov-2025 | 08:51:00 | 14:34:00 | 05:43         | 00:00      | HD     |
|         |                   | 02-Nov-2025 |          |          | 00:00         | 00:00      | W      |
| GENERAL | 09:00             | 03-Nov-2025 |          |          | 07:17         | 00:17      | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name                | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|-------------------------|-------------|----------|----------|---------------|-------------|--------|
|         |                         |             | 08:55:00 | 16:12:00 |               |             |        |
| GENERAL | 09:00                   | 04-Nov-2025 | 08:47:00 | 16:13:00 | 07:26         | 00:26       | P      |
| GENERAL | 09:00                   | 05-Nov-2025 | 08:36:00 | 17:14:00 | 08:38         | 01:38       | P      |
| GENERAL | 09:00                   | 06-Nov-2025 | 08:50:00 | 16:10:00 | 07:20         | 00:20       | P      |
| GENERAL | 09:00                   | 07-Nov-2025 | 08:44:00 | 16:12:00 | 07:28         | 00:28       | P      |
| GENERAL | 09:00                   | 08-Nov-2025 | 08:53:00 | 14:58:00 | 06:05         | 00:00       | HD     |
|         |                         | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                   | 10-Nov-2025 | 08:31:00 | 16:14:00 | 07:43         | 00:43       | P      |
| GENERAL | 09:00                   | 11-Nov-2025 | 08:49:00 | 16:12:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00                   | 12-Nov-2025 | 08:57:00 | 16:11:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00                   | 13-Nov-2025 | 09:02:00 | 16:20:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00                   | 14-Nov-2025 | 09:01:00 | 16:06:00 | 07:05         | 00:05       | P      |
| GENERAL | 09:00                   | 15-Nov-2025 | 08:56:00 | 09:08:00 | 00:12         | 00:00       | E      |
|         |                         |             | 13:25:00 |          |               |             |        |
|         |                         |             |          |          | <b>123:22</b> | <b>6:22</b> |        |
| SW-105  | Mrs. Ranjita Anna Toppo |             |          |          |               |             |        |
| GENERAL | 09:00                   | 27-Oct-2025 | 09:06:00 | 16:03:00 | 06:57         | 00:00       | HD     |
| GENERAL | 09:00                   | 28-Oct-2025 | 08:54:00 | 16:08:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00                   | 29-Oct-2025 | 08:57:00 | 16:13:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00                   | 30-Oct-2025 | 08:57:00 | 16:10:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00                   | 31-Oct-2025 | 09:03:00 | 16:08:00 | 07:05         | 00:05       | P      |
| GENERAL | 09:00                   | 01-Nov-2025 | 08:44:00 | 12:11:00 | 03:27         | 00:00       | HD     |
|         |                         | 02-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                   | 03-Nov-2025 | 08:45:00 | 16:06:00 | 07:21         | 00:21       | P      |
| GENERAL | 09:00                   | 04-Nov-2025 | 09:00:00 | 16:12:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00                   | 05-Nov-2025 | 08:54:00 | 16:08:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00                   | 06-Nov-2025 | 09:04:00 | 16:10:00 | 07:06         | 00:06       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00              | 07-Nov-2025 | 08:58:00 | 16:09:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00              | 08-Nov-2025 | 09:08:00 | 14:28:00 | 05:20         | 00:00       | HD     |
|         |                    | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 10-Nov-2025 | 08:49:00 | 16:14:00 | 07:25         | 00:25       | P      |
| GENERAL | 09:00              | 11-Nov-2025 | 08:59:00 | 16:12:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00              | 12-Nov-2025 | 08:58:00 | 16:03:00 | 07:05         | 00:05       | P      |
| GENERAL | 09:00              | 13-Nov-2025 | 09:09:00 |          | 00:00         | 00:00       | E      |
| GENERAL | 09:00              | 14-Nov-2025 | 09:01:00 |          | 00:00         | 00:00       | E      |
|         |                    | 15-Nov-2025 |          |          | 00:00         | 00:00       | A      |
|         |                    |             |          |          | <b>102:19</b> | <b>2:35</b> |        |
| SW-106  | Miss. Sadhna Kujur |             |          |          |               |             |        |
| GENERAL | 09:00              | 27-Oct-2025 | 09:01:00 | 16:13:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00              | 28-Oct-2025 | 08:57:00 | 16:13:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00              | 29-Oct-2025 | 08:58:00 | 16:12:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 30-Oct-2025 | 08:57:00 | 16:13:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00              | 31-Oct-2025 | 08:56:00 | 16:07:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00              | 01-Nov-2025 | 08:56:00 | 14:47:00 | 05:51         | 00:00       | HD     |
|         |                    | 02-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 03-Nov-2025 | 08:46:00 | 16:13:00 | 07:27         | 00:27       | P      |
| GENERAL | 09:00              | 04-Nov-2025 | 08:52:00 | 16:29:00 | 07:37         | 00:37       | P      |
| GENERAL | 09:00              | 05-Nov-2025 | 08:57:00 | 16:11:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00              | 06-Nov-2025 | 08:58:00 | 16:05:00 | 07:07         | 00:07       | P      |
| GENERAL | 09:00              | 07-Nov-2025 | 08:57:00 | 16:10:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00              | 08-Nov-2025 | 08:58:00 | 15:14:00 | 06:16         | 00:00       | HD     |
|         |                    | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 10-Nov-2025 | 08:34:00 | 16:14:00 | 07:40         | 00:40       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name                  | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|---------------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00                     | 11-Nov-2025 | 08:46:00 | 16:12:00 | 07:26         | 00:26       | P      |
| GENERAL | 09:00                     | 12-Nov-2025 | 08:57:00 | 16:03:00 | 07:06         | 00:06       | P      |
| GENERAL | 09:00                     | 13-Nov-2025 | 08:53:00 | 16:07:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00                     | 14-Nov-2025 | 09:01:00 | 16:06:00 | 07:05         | 00:05       | P      |
| GENERAL | 09:00                     | 15-Nov-2025 | 08:54:00 | 13:24:00 | 04:30         | 00:00       | HD     |
|         |                           |             |          |          | <b>125:55</b> | <b>4:18</b> |        |
| SW-107  | Miss. Nisha Prashaan Ekka |             |          |          |               |             |        |
| GENERAL | 09:00                     | 27-Oct-2025 | 09:00:00 | 16:05:00 | 07:05         | 00:05       | P      |
| GENERAL | 09:00                     | 28-Oct-2025 | 08:56:00 | 16:17:00 | 07:21         | 00:21       | P      |
| GENERAL | 09:00                     | 29-Oct-2025 | 09:00:00 | 16:14:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00                     | 30-Oct-2025 | 08:50:00 | 16:14:00 | 07:24         | 00:24       | P      |
| GENERAL | 09:00                     | 31-Oct-2025 | 09:01:00 | 16:07:00 | 07:06         | 00:06       | P      |
| GENERAL | 09:00                     | 01-Nov-2025 | 08:57:00 | 14:34:00 | 05:37         | 00:00       | HD     |
|         |                           | 02-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                     | 03-Nov-2025 | 08:57:00 | 16:12:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00                     | 04-Nov-2025 | 08:47:00 | 16:13:00 | 07:26         | 00:26       | P      |
| GENERAL | 09:00                     | 05-Nov-2025 | 08:36:00 | 16:09:00 | 07:33         | 00:33       | P      |
| GENERAL | 09:00                     | 06-Nov-2025 | 08:46:00 | 16:10:00 | 07:24         | 00:24       | P      |
| GENERAL | 09:00                     | 07-Nov-2025 | 08:44:00 | 16:12:00 | 07:28         | 00:28       | P      |
| GENERAL | 09:00                     | 08-Nov-2025 | 08:58:00 | 14:42:00 | 05:44         | 00:00       | HD     |
|         |                           | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00                     | 10-Nov-2025 | 08:30:00 | 16:14:00 | 07:44         | 00:44       | P      |
| GENERAL | 09:00                     | 11-Nov-2025 | 08:48:00 | 16:13:00 | 07:25         | 00:25       | P      |
| GENERAL | 09:00                     | 12-Nov-2025 | 08:58:00 | 16:11:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00                     | 13-Nov-2025 | 09:02:00 | 16:20:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00                     | 14-Nov-2025 | 09:02:00 | 16:05:00 | 07:03         | 00:03       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name            | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|---------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00               | 15-Nov-2025 | 08:56:00 | 13:25:00 | 04:29         | 00:00       | HD     |
|         |                     |             |          |          | <b>125:49</b> | <b>4:59</b> |        |
| SW-108  | Mrs. Isabela Tirkey |             |          |          |               |             |        |
| GENERAL | 09:00               | 27-Oct-2025 | 08:51:00 | 16:04:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00               | 28-Oct-2025 | 08:54:00 | 16:08:00 | 07:14         | 00:14       | P      |
| GENERAL | 09:00               | 29-Oct-2025 | 08:56:00 | 16:13:00 | 07:17         | 00:17       | P      |
| GENERAL | 09:00               | 30-Oct-2025 | 08:58:00 | 16:11:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00               | 31-Oct-2025 | 08:58:00 | 16:08:00 | 07:10         | 00:10       | P      |
| GENERAL | 09:00               | 01-Nov-2025 | 08:51:00 | 14:43:00 | 05:52         | 00:00       | HD     |
|         |                     | 02-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00               | 03-Nov-2025 | 08:52:00 | 15:43:00 | 06:51         | 00:00       | HD     |
| GENERAL | 09:00               | 04-Nov-2025 | 09:00:00 | 16:12:00 | 07:12         | 00:12       | P      |
| GENERAL | 09:00               | 05-Nov-2025 | 08:55:00 | 16:08:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00               | 06-Nov-2025 | 08:54:00 | 16:09:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00               | 07-Nov-2025 | 08:53:00 | 16:08:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00               | 08-Nov-2025 | 08:53:00 | 14:35:00 | 05:42         | 00:00       | HD     |
|         |                     | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00               | 10-Nov-2025 | 08:58:00 | 16:14:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00               | 11-Nov-2025 | 08:49:00 | 16:12:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00               | 12-Nov-2025 | 08:52:00 | 16:03:00 | 07:11         | 00:11       | P      |
| GENERAL | 09:00               | 13-Nov-2025 | 08:46:00 | 16:20:00 | 07:34         | 00:34       | P      |
| GENERAL | 09:00               | 14-Nov-2025 | 08:42:00 | 16:06:00 | 07:24         | 00:24       | P      |
| GENERAL | 09:00               | 15-Nov-2025 | 08:49:00 | 13:25:00 | 04:36         | 00:00       | HD     |
|         |                     |             |          |          | <b>124:51</b> | <b>3:50</b> |        |
| SW-109  | Miss. Ashima Kindo  |             |          |          |               |             |        |
| GENERAL | 09:00               | 27-Oct-2025 | 08:53:00 | 16:16:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00               | 28-Oct-2025 | 08:40:00 | 16:09:00 | 07:29         | 00:29       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs     | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|---------------|-------------|--------|
| GENERAL | 09:00              | 29-Oct-2025 | 08:42:00 | 16:11:00 | 07:29         | 00:29       | P      |
| GENERAL | 09:00              | 30-Oct-2025 | 08:51:00 | 16:13:00 | 07:22         | 00:22       | P      |
| GENERAL | 09:00              | 31-Oct-2025 | 08:53:00 | 16:06:00 | 07:13         | 00:13       | P      |
| GENERAL | 09:00              | 01-Nov-2025 | 08:50:00 | 14:38:00 | 05:48         | 00:00       | HD     |
|         |                    | 02-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 03-Nov-2025 | 08:41:00 | 16:16:00 | 07:35         | 00:35       | P      |
| GENERAL | 09:00              | 04-Nov-2025 | 08:50:00 | 16:14:00 | 07:24         | 00:24       | P      |
| GENERAL | 09:00              | 05-Nov-2025 | 08:40:00 | 16:08:00 | 07:28         | 00:28       | P      |
| GENERAL | 09:00              | 06-Nov-2025 | 08:41:00 | 16:04:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00              | 07-Nov-2025 | 08:44:00 | 16:10:00 | 07:26         | 00:26       | P      |
| GENERAL | 09:00              | 08-Nov-2025 | 08:44:00 | 14:35:00 | 05:51         | 00:00       | HD     |
|         |                    | 09-Nov-2025 |          |          | 00:00         | 00:00       | W      |
| GENERAL | 09:00              | 10-Nov-2025 | 08:25:00 | 16:14:00 | 07:49         | 00:49       | P      |
| GENERAL | 09:00              | 11-Nov-2025 | 08:37:00 | 16:11:00 | 07:34         | 00:34       | P      |
| GENERAL | 09:00              | 12-Nov-2025 | 08:45:00 | 16:03:00 | 07:18         | 00:18       | P      |
| GENERAL | 09:00              | 13-Nov-2025 | 08:43:00 | 16:06:00 | 07:23         | 00:23       | P      |
| GENERAL | 09:00              | 14-Nov-2025 | 08:50:00 | 16:05:00 | 07:15         | 00:15       | P      |
| GENERAL | 09:00              | 15-Nov-2025 | 08:41:00 | 13:23:00 | 04:42         | 00:00       | HD     |
|         |                    |             |          |          | <b>127:52</b> | <b>6:31</b> |        |
| SW-110  | Sr. Cecilia Tirkey |             |          |          |               |             |        |
|         |                    | 27-Oct-2025 |          |          | 00:00         | 00:00       | A      |
| GENERAL | 09:00              | 28-Oct-2025 | 08:55:00 | 15:55:00 | 07:00         | 00:00       | P      |
| GENERAL | 09:00              | 29-Oct-2025 | 08:09:00 | 16:11:00 | 08:02         | 01:02       | P      |
| GENERAL | 09:00              | 30-Oct-2025 | 08:57:00 | 16:05:00 | 07:08         | 00:08       | P      |
| GENERAL | 09:00              | 31-Oct-2025 | 08:49:00 | 16:05:00 | 07:16         | 00:16       | P      |
| GENERAL | 09:00              | 01-Nov-2025 | 08:13:00 | 14:44:00 | 06:31         | 00:00       | HD     |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave



| Emp ID  | Emp Name           | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|--------------------|-------------|----------|----------|--------------|-------------|--------|
|         |                    | 02-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00              | 03-Nov-2025 | 08:31:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 04-Nov-2025 | 08:56:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 05-Nov-2025 | 08:40:00 | 16:11:00 | 07:31        | 00:31       | P      |
| GENERAL | 09:00              | 06-Nov-2025 | 08:46:00 | 16:03:00 | 07:17        | 00:17       | P      |
| GENERAL | 09:00              | 07-Nov-2025 | 09:05:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 08-Nov-2025 | 08:49:00 | 14:57:00 | 06:08        | 00:00       | HD     |
|         |                    | 09-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00              | 10-Nov-2025 | 08:29:00 | 16:40:00 | 08:11        | 01:11       | P      |
| GENERAL | 09:00              | 11-Nov-2025 | 08:38:00 | 16:10:00 | 07:32        | 00:32       | P      |
| GENERAL | 09:00              | 12-Nov-2025 | 08:43:00 | 16:12:00 | 07:29        | 00:29       | P      |
| GENERAL | 09:00              | 13-Nov-2025 | 08:13:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 14-Nov-2025 | 08:36:00 | 15:52:00 | 07:16        | 00:16       | P      |
|         |                    | 15-Nov-2025 |          |          | 00:00        | 00:00       | A      |
|         |                    |             |          |          | <b>87:21</b> | <b>4:42</b> |        |
| SW-112  | Mr. Ronald Hembrom |             |          |          |              |             |        |
| GENERAL | 09:00              | 27-Oct-2025 | 08:57:00 | 16:35:00 | 07:38        | 00:38       | P      |
| GENERAL | 09:00              | 28-Oct-2025 | 09:04:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 29-Oct-2025 | 09:19:00 | 16:35:00 | 07:16        | 00:16       | P      |
| GENERAL | 09:00              | 30-Oct-2025 | 09:16:00 | 16:19:00 | 07:03        | 00:03       | P      |
| GENERAL | 09:00              | 31-Oct-2025 | 09:07:00 | 09:12:00 | 00:05        | 00:00       | E      |
|         |                    |             | 16:07:00 |          |              |             |        |
| GENERAL | 09:00              | 01-Nov-2025 | 09:02:00 | 15:15:00 | 06:13        | 00:00       | HD     |
|         |                    | 02-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00              | 03-Nov-2025 | 16:09:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00              | 04-Nov-2025 | 09:06:00 | 15:23:00 | 06:17        | 00:00       | HD     |
| GENERAL | 09:00              | 05-Nov-2025 |          |          | 07:14        | 00:14       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name       | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|----------------|-------------|----------|----------|--------------|-------------|--------|
|         |                |             | 08:56:00 | 16:10:00 |              |             |        |
| GENERAL | 09:00          | 06-Nov-2025 | 09:16:00 | 16:31:00 | 07:15        | 00:15       | P      |
| GENERAL | 09:00          | 07-Nov-2025 | 16:09:00 | 16:31:00 | 00:22        | 00:00       | HD     |
| GENERAL | 09:00          | 08-Nov-2025 | 09:03:00 | 15:08:00 | 06:05        | 00:00       | HD     |
|         |                | 09-Nov-2025 |          |          | 00:00        | 00:00       | W      |
|         |                | 10-Nov-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00          | 11-Nov-2025 | 08:57:00 | 16:26:00 | 07:29        | 00:29       | P      |
| GENERAL | 09:00          | 12-Nov-2025 | 09:09:00 | 16:12:00 | 07:03        | 00:03       | P      |
| GENERAL | 09:00          | 13-Nov-2025 | 16:20:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00          | 14-Nov-2025 | 09:01:00 | 16:30:00 | 07:29        | 00:29       | P      |
| GENERAL | 09:00          | 15-Nov-2025 | 09:02:00 | 14:00:00 | 04:58        | 00:00       | HD     |
|         |                |             |          |          | <b>82:27</b> | <b>2:27</b> |        |
| SW-113  | Mr. Amol Xalxo |             |          |          |              |             |        |
| GENERAL | 09:00          | 27-Oct-2025 | 08:57:00 | 16:27:00 | 07:30        | 00:30       | P      |
| GENERAL | 09:00          | 28-Oct-2025 | 09:06:00 | 15:39:00 | 06:33        | 00:00       | HD     |
| GENERAL | 09:00          | 29-Oct-2025 | 09:16:00 | 16:35:00 | 07:19        | 00:19       | P      |
| GENERAL | 09:00          | 30-Oct-2025 | 08:50:00 | 16:23:00 | 07:33        | 00:33       | P      |
| GENERAL | 09:00          | 31-Oct-2025 | 09:12:00 | 16:12:00 | 07:00        | 00:00       | P      |
| GENERAL | 09:00          | 01-Nov-2025 | 16:49:00 |          | 00:00        | 00:00       | E      |
|         |                | 02-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00          | 03-Nov-2025 | 08:56:00 | 16:22:00 | 07:26        | 00:26       | P      |
| GENERAL | 09:00          | 04-Nov-2025 | 09:00:00 | 16:23:00 | 07:23        | 00:23       | P      |
| GENERAL | 09:00          | 05-Nov-2025 | 08:53:00 | 16:16:00 | 07:23        | 00:23       | P      |
| GENERAL | 09:00          | 06-Nov-2025 | 17:05:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00          | 07-Nov-2025 | 08:47:00 | 16:35:00 | 07:48        | 00:48       | P      |
| GENERAL | 09:00          | 08-Nov-2025 | 09:03:00 | 14:56:00 | 05:53        | 00:00       | HD     |
|         |                | 09-Nov-2025 |          |          | 00:00        | 00:00       | W      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name         | Attn Date   | In Time              | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|------------------|-------------|----------------------|----------|--------------|-------------|--------|
| GENERAL | 09:00            | 10-Nov-2025 | 08:50:00             | 16:27:00 | 07:37        | 00:37       | P      |
| GENERAL | 09:00            | 11-Nov-2025 | 08:49:00             | 16:25:00 | 07:36        | 00:36       | P      |
| GENERAL | 09:00            | 12-Nov-2025 | 09:02:00             | 16:43:00 | 07:41        | 00:41       | P      |
| GENERAL | 09:00            | 13-Nov-2025 | 08:58:00             | 16:27:00 | 07:29        | 00:29       | P      |
| GENERAL | 09:00            | 14-Nov-2025 | 08:50:00             | 16:39:00 | 07:49        | 00:49       | P      |
| GENERAL | 09:00            | 15-Nov-2025 | 09:00:00             | 14:00:00 | 05:00        | 00:00       | HD     |
|         |                  |             |                      |          | <b>115:0</b> | <b>6:34</b> |        |
| SW-114  | Mr. Sushman Ekka |             |                      |          |              |             |        |
| GENERAL | 09:00            | 27-Oct-2025 | 08:48:00             |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00            | 28-Oct-2025 | 08:55:00             |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00            | 29-Oct-2025 | 09:18:00             | 16:37:00 | 07:19        | 00:19       | P      |
| GENERAL | 09:00            | 30-Oct-2025 | 08:49:00             | 16:11:00 | 07:22        | 00:22       | P      |
| GENERAL | 09:00            | 31-Oct-2025 | 09:11:00             | 16:07:00 | 06:56        | 00:00       | HD     |
| GENERAL | 09:00            | 01-Nov-2025 | 08:44:00             | 14:53:00 | 06:09        | 00:00       | HD     |
|         |                  | 02-Nov-2025 |                      |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00            | 03-Nov-2025 | 08:57:00             |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00            | 04-Nov-2025 | 09:01:00             | 16:20:00 | 07:19        | 00:19       | P      |
| GENERAL | 09:00            | 05-Nov-2025 | 08:53:00             | 16:20:00 | 07:27        | 00:27       | P      |
| GENERAL | 09:00            | 06-Nov-2025 | 08:32:00             | 17:05:00 | 08:33        | 01:33       | P      |
| GENERAL | 09:00            | 07-Nov-2025 | 08:47:00             | 16:08:00 | 07:21        | 00:21       | P      |
| GENERAL | 09:00            | 08-Nov-2025 | 09:01:00             | 14:57:00 | 05:56        | 00:00       | HD     |
|         |                  | 09-Nov-2025 |                      |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00            | 10-Nov-2025 | 08:51:00<br>16:21:00 | 16:18:00 | 07:27        | 00:27       | E      |
| GENERAL | 09:00            | 11-Nov-2025 | 08:50:00             | 16:16:00 | 07:26        | 00:26       | P      |
| GENERAL | 09:00            | 12-Nov-2025 | 09:06:00             | 16:42:00 | 07:36        | 00:36       | P      |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name        | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs     | Status |
|---------|-----------------|-------------|----------|----------|--------------|------------|--------|
| GENERAL | 09:00           | 13-Nov-2025 | 08:58:00 | 16:25:00 | 07:27        | 00:27      | P      |
| GENERAL | 09:00           | 14-Nov-2025 | 08:51:00 | 16:40:00 | 07:49        | 00:49      | P      |
| GENERAL | 09:00           | 15-Nov-2025 | 09:00:00 |          | 00:00        | 00:00      | E      |
|         |                 |             |          |          | <b>102:7</b> | <b>6:6</b> |        |
| Sw-115  | Mr. Sunil Ekka  |             |          |          |              |            |        |
| GENERAL | 09:00           | 27-Oct-2025 | 08:40:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 28-Oct-2025 | 08:30:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 29-Oct-2025 | 08:28:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 30-Oct-2025 | 08:37:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 31-Oct-2025 | 08:43:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 01-Nov-2025 | 08:25:00 |          | 00:00        | 00:00      | E      |
|         |                 | 02-Nov-2025 |          |          | 00:00        | 00:00      | W      |
|         |                 | 03-Nov-2025 |          |          | 00:00        | 00:00      | A      |
|         |                 | 04-Nov-2025 |          |          | 00:00        | 00:00      | A      |
| GENERAL | 09:00           | 05-Nov-2025 | 08:25:00 |          | 00:00        | 00:00      | E      |
|         |                 | 06-Nov-2025 |          |          | 00:00        | 00:00      | A      |
| GENERAL | 09:00           | 07-Nov-2025 | 08:23:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 08-Nov-2025 | 08:27:00 |          | 00:00        | 00:00      | E      |
|         |                 | 09-Nov-2025 |          |          | 00:00        | 00:00      | W      |
| GENERAL | 09:00           | 10-Nov-2025 | 08:57:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 11-Nov-2025 | 08:28:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 12-Nov-2025 | 08:50:00 |          | 00:00        | 00:00      | E      |
|         |                 | 13-Nov-2025 |          |          | 00:00        | 00:00      | A      |
| GENERAL | 09:00           | 14-Nov-2025 | 08:32:00 |          | 00:00        | 00:00      | E      |
| GENERAL | 09:00           | 15-Nov-2025 | 08:31:00 |          | 00:00        | 00:00      | E      |
|         |                 |             |          |          | <b>0:0</b>   | <b>0:0</b> |        |
| SW-116  | Mrs.Punam Toppo |             |          |          |              |            |        |

W = Weekly Off / A = Absent / H = Holiday / LH = Less Hours / HD = Half Day / PW = Present On WeekOff Day / PH = Present On Holiday / PHW = Present On Holiday & WeekOff Day / XX = Not Applicable / CL = Casaul Leave / HCL = Half Casaul Leave

| Emp ID  | Emp Name | Attn Date   | In Time  | Out Time | Total Hrs    | OS Hrs      | Status |
|---------|----------|-------------|----------|----------|--------------|-------------|--------|
|         |          | 27-Oct-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00    | 28-Oct-2025 | 16:27:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 29-Oct-2025 | 08:09:00 | 16:41:00 | 08:32        | 01:32       | P      |
| GENERAL | 09:00    | 30-Oct-2025 | 08:18:00 | 16:24:00 | 08:06        | 01:06       | P      |
| GENERAL | 09:00    | 31-Oct-2025 | 08:16:00 | 16:27:00 | 08:11        | 01:11       | P      |
| GENERAL | 09:00    | 01-Nov-2025 | 08:04:00 |          | 00:00        | 00:00       | E      |
|         |          | 02-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00    | 03-Nov-2025 | 08:20:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 04-Nov-2025 | 08:51:00 |          | 00:00        | 00:00       | E      |
|         |          | 05-Nov-2025 |          |          | 00:00        | 00:00       | A      |
|         |          | 06-Nov-2025 |          |          | 00:00        | 00:00       | A      |
|         |          | 07-Nov-2025 |          |          | 00:00        | 00:00       | A      |
| GENERAL | 09:00    | 08-Nov-2025 | 08:39:00 | 16:35:00 | 07:56        | 00:56       | P      |
|         |          | 09-Nov-2025 |          |          | 00:00        | 00:00       | W      |
| GENERAL | 09:00    | 10-Nov-2025 | 08:20:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 11-Nov-2025 | 08:07:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 12-Nov-2025 | 08:13:00 | 16:27:00 | 08:14        | 01:14       | P      |
| GENERAL | 09:00    | 13-Nov-2025 | 08:09:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 14-Nov-2025 | 08:09:00 |          | 00:00        | 00:00       | E      |
| GENERAL | 09:00    | 15-Nov-2025 | 08:10:00 |          | 00:00        | 00:00       | E      |
|         |          |             |          |          | <b>40:59</b> | <b>5:59</b> |        |